

## The American Legion Post 164

### Minutes of Executive Committee Meeting on December 05, 2023

Executive Committee Meeting called to order by Commander Batura at 7:00pm

Some members were on zoom, others were at Temporary Post Location.

Invocation by Post Chaplain

Minutes of last Executive Committee meeting (11-07-2023) were posted on the Post Website and Jim McGuire Motioned to suspend the reading. Motion was 2<sup>nd</sup> by Sandy Krum, no discussion, Motion passed.

4. Committee Reports ( using new template ) Limited to 2 minutes each.

a. Board of Trustees; Elevator maintenance contract was received and will go to MUD board for their processing as they are the owners. Building documents were sent again to Harris County agencies for their review. Fireworks stand planned for late December in time for New Year's sales.

b. 1<sup>st</sup> Vice Commander; Our Membership is at 81.27% of our goal. A Health of the Post was developed and will be sent out to Post Membership soon. Fireworks stand Sign-up Genius was sent out by e-mail for shift volunteers.

c. 2<sup>nd</sup> Vice Commander; First Responder Dinner is on December 9<sup>th</sup> and we have a count of 85 people who will attend, this is not a final count.

d. Finance; We have \$15,715 dollars in the Bank. This report is available for anyone to review after the meeting.

e. Oratorical Contest; It is scheduled for December 17<sup>th</sup> at West Memorial Civic Club House starting at 2:00pm

f. Boys State; An e-mail was sent to school counselors that packets will be sent to their schools soon.

g. Judge Advocate; No Report, Not here

h. Service Officer; No Report, Not here

i. Chaplain; A member of our post was in a motor vehicle accident recently, more information to follow.

j. Historian; No Report

k. Sergeant at arms: Equipment for Wreaths Across America program in December will be staged and ready for transport. Generator was started and tested.

- l. Communications; No Report
- m. JSSP; No Report
- n. Flag Retirement; 25 Flags were collected from 2 Flag Boxes.
- o. Honor Guard; 7 Funerals, 13 Flag Ceremonies for 343 Service Hours.
- p. Graves; No Report
- q. Auxiliary; No Report
- r. SAL: Some of our Members sold Wreaths Across America pledges.
- s. Legion Riders; A meet and greet is scheduled for December 9<sup>th</sup>

#### 5. Unfinished Business;

- a. Building Red Tag Status – Commander Batura discussed the most recent requirements for approval are; need for 2<sup>nd</sup> floor exit stairs, a fire sprinkler system installation, an exhaust system need where cooking is done in kitchen area, and what will each room be used for. These are just a few of the latest additions. Because these are requiring time we will need to find another place to call our Post Home. A Motion was made by Sandy Krum for the Post to consider moving to BPOE Lodge in January. Motion was 2<sup>nd</sup> by Bruce Pettengill, discussion followed was for a search committee to be formed with authority to look for a new location for our Post Home, no further discussion, Motion passed. 1<sup>st</sup> Vice Commander will be chairman of this committee and will ask for volunteers.
- b. Community Service Hours; Harry Woodstrom is developing a form to interface these hours and add them into the Consolidated Post Report.
- c. Post Survey; 1<sup>st</sup> Vice Commander has developed an 8 question survey and will be available to send out in the Membership e-mail notification system.
- d. Anything Else; Finance Officer met a vendor who can get a refund of Texas State Tax Dollars assessed during this year for a part of the amount of the money paid. A Motion was made by Bruce Pettengill for the Finance Officer to finalize this and pay their invoice for the money we get in return. Motion was 2<sup>nd</sup> by Jim McGuire, no discussion, Motion passed.

#### 6. New Business

- a. Election/Nomination Committee Chairperson; Philip Malsbary has volunteered to Chair this committee and will be asking for helpful volunteers soon.
- b. Anything Else; No

## 7. Upcoming Events

Calendar review is on the front page of Post website.

Firefighters Pancake Breakfast December 9<sup>th</sup> KFD Sta #1 7:00am

WAA Flag Marking December 10<sup>th</sup> Magnolia Cemetery 2:00pm (wet weather)

WAA Ceremony December 16<sup>th</sup> Magnolia Cemetery 10:00am (arrive early)

If no further business, Post Chaplain will offer a closing prayer.

Executive Committee adjourned at 8:45pm

William Kennison  
Adjutant

Peter Batura  
Commander